



ISF

International School
Frankfurt Rhein-Main

Verwaltungs-GmbH

Strasse zur Internationalen Schule 33 • 65931 Frankfurt

ENROLMENT CONTRACT

Enrolment beginning _____ / _____
Month Year

STUDENT INFORMATION

Name _____ Male ___ Female ___
Family Name First Name Middle Name(s)

Date of Birth ____/____/____ Nationality (ies) _____
Day Month Year

Country of Birth _____ Principal language spoken at home _____

Home Address (Germany) _____
Street Postal Code Town/City

Telephone _____ Main Contact E-mail _____

Present School _____ Grade/Year at present school _____

Brothers and sisters currently enrolled at or applying to ISF:

Names: 1) _____ Grade ____ 2) _____ Grade ____ 3) _____ Grade ____

ADDRESS FOR IMMEDIATE CORRESPONDENCE (if different from above)

Tel. No. _____ E-mail _____ Until when? _____

PREVIOUS SCHOOLS (last 2 schools)

Name of School	Country	Dates attended
_____	_____	_____
_____	_____	_____

I/we hereby give ISF permission to contact previous schools.

Has a grade/class/year ever been repeated? Yes No or skipped? Yes No

Does the student, to your knowledge, have any particular learning disabilities? Yes No

LANGUAGE BACKGROUND

	English	German	French	Spanish	Korean	Other
Native speaker	_____	_____	_____	_____	_____	_____
How many years	_____	_____	_____	_____	_____	_____
No knowledge	_____	_____	_____	_____	_____	_____

Students applying for Grades 6 to 9 should indicate their preferred language choice: French Spanish

(French and Spanish are offered as a foreign language only)

ENROLMENT DOCUMENTS

Applications for enrolment should be addressed to:

ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH
Strasse zur Internationalen Schule 33
65931 Frankfurt
Germany
Tel. +49 (0)69 9543190 Fax +49 (0)69 954319-799 E-mail: Registrar@isf-sabis.net

The following documentation should be included. **Applications cannot be processed until all documents are received.**

- Enrolment Contract
- Student Medical Form
- Copy of birth certificate and/or passport to verify date of birth and citizenship
- Copy of school reports of the last two years (if applicable)

GENERAL CONTRACT CONDITIONS

1. When signed by the parents or guardians and ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH, this contract is valid for the period of **one** school year and is subject to the laws of the Federal Republic of Germany. At the end of the school year, it will terminate without written notice. For continued enrolment at ISF, a Re-enrolment Contract must be signed by both parties.
2. Though ISF will use its best efforts to assess the case of each student applying for admission to the school based on the merits of each case separately, this assessment does not constitute nor may it be construed as an obligation of ISF to meet or provide a respective student's individual support needs, specific school facilities or building specifications, or a specific education program.
3. This contract will be null and void if the School Director does not accept a student.
4. When signed by both parties, this contract obliges the parents or guardians to meet their financial commitments to ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH in accordance with the Tuition and Fees Schedule.
5. Although the school will discuss the grade placement of a student with the parents or guardian, the school's decision is final, irrespective of the grade level for which the application is made.
6. This Enrolment Contract can be terminated by ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH without prior notice and with immediate effect if:
 - a) Information pertinent to the acceptance of the student (e.g. disciplinary action taken at other schools, reason for departure from other schools, requirement for specialist educational services, etc.) is withheld or false/inaccurate.
 - b) The student named on this Enrolment Contract has committed an act of criminal or disorderly nature, which affects the normal functioning, or discipline of the school. In this case the school is entitled to search the belongings and clothes of the student concerned and confiscate any items connected with criminal or disorderly conduct. It is at the school's discretion to apply appropriate disciplinary measures, including expulsion of the student from the school, in the case of a student committing a criminal act or behaving in an inappropriate manner.
 - c) A parent or guardian of the student named on this Enrolment Contract repeatedly acts in such a way as to adversely affect the normal functioning and administration of the school and, despite being cautioned, continues to do so.
 - d) After one reminder tuition fee payments have not been paid or if instalments of the afore-mentioned fees are overdue.
 - e) After one reminder, the student continues to violate the behavior expectations set out in the Code of Conduct in the ISF Student-Parent Handbook. The undersigned hereby confirms to have received a copy of the Student Parent Handbook, which is also shown and can be downloaded on the ISF website.

In case of termination with immediate effect, the full year's tuition fees are due.

7. In the case of unforeseen circumstances that require parents/guardians to remove a student during the school year, the parents/guardians should immediately inform the school. In such a case, and only if the parents/guardians inform the school administration **in writing one month before the beginning of the next term***, is any tuition paid in advance for the unattended academic term(s) refunded. * see School Calendar for dates.
8. The provision of food and drinks to students as well as transportation of the students is not part of this contract. The school takes no legal responsibility for such services provided by third parties. The same applies for food and drinks provided by parents or third parties for school events and consumed on the school premises.
9. All students enrolled at ISF must live with and be under the care and supervision of a parent or legal guardian during the entire period of enrolment at the school.
10. Jurisdiction for disputes arising under this contract is Frankfurt am Main.
11. **This contract is valid only if arrangements have been made for the reservation of a school place with the mother company, ISF GmbH & Co. KG, Richard-Weidlich-Platz 3, 65931 Frankfurt, Tel. 069 30039511 – see page 4.**

Student ID (completed by the school): _____

Student Name _____ Date of Birth _____
Family Name First Name Day Month Year

German Home Address _____
Street Post Code Town/City

Parents (or guardians) Home Tel No. _____

Name Mr. _____ Tel Work _____ Mobile _____

Name Ms. _____ Tel Work _____ Mobile _____

Emergency Contact _____
Name Tel. No.

Medical Insurance Company _____ Policy Number _____
Krankenversicherung Mitgliedsnummer

Does your child suffer from any of the following conditions? <i>Leidet Ihr Kind an einer der folgenden Krankheiten?</i>	yes/no <i>ja/nein</i>
Asthma <i>Asthma</i>	
Diabetes <i>Diabetes</i>	
Eczema/Neurodermatitis <i>Hautekzem/Neurodermitis</i>	
Epilepsy <i>Epilepsie</i>	
Hay Fever <i>Heuschnupfen</i>	
Hearing Difficulties <i>Schwerhörigkeit</i>	
Heart Disorders <i>Herzstörungen</i>	
Speech Impediment <i>Sprachfehler</i>	
Visual problems/Glasses <i>Sehstörungen/Brille</i>	

Previous Illnesses <i>Frühere Krankheiten</i>	yes/no <i>ja/nein</i>
Chickenpox <i>Windpocken</i>	
Ear Infections <i>Ohrinfektionen</i>	
Frequent Colds <i>Häufige Erkältungen</i>	
Measles <i>Masern</i>	
Mumps <i>Mumps</i>	
Rubella (German Measles) <i>Röteln</i>	
Scarlet Fever <i>Scharlach</i>	

Immunisation <i>Impfung</i>	Month/Year (most recent vaccination) <i>Monat/Jahr (letzte Impfung)</i>
Polio <i>Kinderlähmung</i>	
Diphtheria <i>Diphtherie</i>	
Tetanus/Booster <i>Tetanus/Auffrischimpfung</i>	
Pertussis (Whooping Cough) <i>Keuchhusten</i>	
Measles* , Mumps, Rubella (MMR) Masern* , Mumps, Röteln	
Hepatitis B <i>Hepatitis B</i>	
Pneumococcal disease <i>Pneumokokken</i>	
Meningitis <i>Meningokokken</i>	
Chicken Pox <i>Windpocken/Varizellen</i>	
Covid-19 (please give all vac. dates) <i>Covid-19 (bitte alle Impfdaten nennen)</i>	

Surgeries/Operations (type/date): <i>Operationen (Art/Datum):</i>	
Allergies (if yes, which?): <i>Allergien (wenn ja, welche?)</i>	
Other Physical or Mental Health Conditions (present or past): <i>Andere physische oder psychische Erkrankungen (vergangen oder gegenwärtig):</i>	

	Yes/Ja	No/Nein
Does the school have your permission to take your child to the nearest hospital in case of emergency? <i>Erteilen Sie der Schule Ihre Genehmigung im Notfall Ihr Kind ins nächste Krankenhaus zu fahren?</i>	<input type="checkbox"/>	<input type="checkbox"/>
Does the school have permission to give your child non-prescription medication for example Paracetamol (Tylenol)? <i>Erteilen Sie der Schule die Genehmigung Ihrem Kind nicht-verschreibungspflichtige Medikamente (z.B. Paracetamol) zu geben?</i>	<input type="checkbox"/>	<input type="checkbox"/>
Does your child routinely take medication? <i>Nimmt Ihr Kind zurzeit Medikamente?</i>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please give brief details: <i>Wenn ja, bitte nähere Angaben:</i> _____		
Is there any reason for your child to have restricted physical activity, including swimming? <i>Liegen Gründe für die eingeschränkte Teilnahme am Sportunterricht, inklusive Schwimmen, vor?</i>	<input type="checkbox"/>	<input type="checkbox"/>
If yes, please explain: <i>Wenn ja, bitte erläutern:</i> _____		

Signature of parents/guardians _____ Date _____
Day Month Year