

ENROLMENT CONTRACT

				Enroln	nent beginnir	ng/
						Month Year
STUDENT INFORMATION						
						Mala Famala
NameFamily Name	e	First Name		Middle	e Name(s)	Male Female
Date of Birth//_ Day Month Y	Nation	ality (ies)				
Country of Birth	P	rincipal language	e spoken a	t home		
Home Address (Germany)						
mome riddiose (Commany)		Street		Postal Code		n/City
Telephone	M	lain Contact E-m	nail			
Present School				Grade/Year a	t present school _	
Brothers and sisters currently e	nrolled at or ap	plying to ISF:				
Names: 1)	Grade	2)		Grade	_ 3)	Grade
ADDRESS FOR IMMEDIATE (CORRESPOND	ENCE (if different	ent from a	bove)		
Tel. No.	E-mail _			l	Jntil when?	
PDF///0110 0011001 0 // 0	b l -)					
PREVIOUS SCHOOLS (last 2	scnools)					
Name of School		Country			Dates attended	
						
☐ I/we hereby give ISF perm	ission to conta	ct previous scho	ols.			
Has a grade/class/year ever be	en reneated?	☐ Yes	□ No	or skipped?	☐ Yes ☐ No	
rias a grade/class/year ever be	en repeateu:	□ 163	□ N0	or skipped:		
Does the student, to your know	ledge, have any	y particular learr	ing disabil	ities?	☐ Yes ☐ No	
LANGUAGE BACKGROUND						
	English	German	French	Spanish	Korean	Other
Native speaker						
How many years						
No knowledge						
Students applying for Grades 6	to 9 should ind	icate their prefe	rred langua	age choice: Frer	nch 🗆 Spanish 🏻	



(French and Spanish are offered as a foreign language only)

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PAREN	IT INFORMATION					
Father	(or male guardian)				Mobile No	
Nationa	llity (ies)		Native lang	guage		
Father's	s Main E-mail					
Father's	s Home Address (if diffe	erent to student's)				
Father's	s Work (Co. Name and	Address)				
Busines	ss Tel. No		_			
Mother	(or female guardian) _	Family Name	First Na	 me	Mobile No	
		-				
	s Main E-mail					
Mother'	s Home Address (if diffe	erent to student's)			
Mother'	s Work (Co. Name and	Address)				
Busines	ss Tel. No Unless o			be sent to s	student's home address	
EMERO	SENCY CONTACT					
	provide a daytime eme	rannov contact no	ama and talanhana nur	nhar (athar t	han parants):	
Name:			lel.			
	ITAL AUTHORITY	rooponoikla far 4	o otudont nemedia dei-			
	indicate who is legally r	responsible for the			Dath parants	
Student	Father/Guardian	Ц	Mother/Guardian		Both parents	
Student	t lives with: Father/Guardian		Mother/Guardian		Dath parants	
	ı aulul/Gualulalı		wouler/Guardian	Ц	Both parents	

AUTHORISATION

Information on these forms will be held in strict confidence. We use your and your child's personal data in accordance with the General Data Protection Regulation and with the §83 Education Act of the State of Hesse (HSchG) with regard to the collection and processing of personal data in schools.

EXCEPTION TO POLICY (Ausnahmegenehmigung)

According to the law of the State of Hesse, every school-age student resident in Hesse who is registered at ISF as a German national and attends Grades 1-9, i.e. students whose sixth birthday falls on or before June 30th of the year of enrolment, must be in possession of an "Exception to Policy" (Ausnahmegenehmigung) from their local education office.



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ENROLMENT DOCUMENTS

Applications for enrolment should be addressed to:

ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH Strasse zur Internationalen Schule 33 65931 Frankfurt Germany

Tel. +49 (0)69 9543190 Fax +49 (0)69 954319-799 E-mail: Registrar@isf-sabis.net

The following documentation should be included. Applications cannot be processed until all documents are received.

- Enrolment Contract
- Student Medical Form
- Copy of birth certificate and/or passport to verify date of birth and citizenship
- Copy of school reports of the last two years (if applicable)

GENERAL CONTRACT CONDITIONS

- 1. When signed by the parents or guardians and ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH, this contract is valid for the period of **one** school year and is subject to the laws of the Federal Republic of Germany. At the end of the school year, it will terminate without written notice. For continued enrolment at ISF, a Re-enrolment Contract must be signed by both parties.
- 2. Though ISF will use its best efforts to assess the case of each student applying for admission to the school based on the merits of each case separately, this assessment does not constitute nor may it be construed as an obligation of ISF to meet or provide a respective student's individual support needs, specific school facilities or building specifications, or a specific education program.
- 3. This contract will be null and void if the School Director does not accept a student.
- 4. When signed by both parties, this contract obliges the parents or guardians to meet their financial commitments to ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH in accordance with the Tuition and Fees Schedule.
- 5. Although the school will discuss the grade placement of a student with the parents or guardian, the school's decision is final, irrespective of the grade level for which the application is made.
- 6. This Enrolment Contract can be terminated by ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH without prior notice and with immediate effect if:
 - a) Information pertinent to the acceptance of the student (e.g. disciplinary action taken at other schools, reason for departure from other schools, requirement for specialist educational services, etc.) is withheld or false/inaccurate.
 - b) The student named on this Enrolment Contract has committed an act of criminal or disorderly nature, which affects the normal functioning, or discipline of the school. In this case the school is entitled to search the belongings and clothes of the student concerned and confiscate any items connected with criminal or disorderly conduct. It is at the school's discretion to apply appropriate disciplinary measures, including expulsion of the student from the school, in the case of a student committing a criminal act or behaving in an inappropriate manner.
 - c) A parent or guardian of the student named on this Enrolment Contract repeatedly acts in such a way as to adversely affect the normal functioning and administration of the school and, despite being cautioned, continues to do so.
 - d) After one reminder tuition fee payments have not been paid or if instalments of the afore-mentioned fees are overdue.
 - e) After one reminder, the student continues to violate the behavior expectations set out in the Code of Conduct in the ISF Student-Parent Handbook. The undersigned hereby confirms to have received a copy of the Student Parent Handbook, which is also shown and can be downloaded on the ISF website.

In case of termination with immediate effect, the full year's tuition fees are due.

- 7. In the case of unforeseen circumstances that require parents/guardians to remove a student during the school year, the parents/guardians should immediately inform the school. In such a case, and only if the parents/guardians inform the school administration in writing one month before the beginning of the next term*, is any tuition paid in advance for the unattended academic term(s) refunded. * see School Calendar for dates.
- 8. The provision of food and drinks to students as well as transportation of the students is not part of this contract. The school takes no legal responsibility for such services provided by third parties. The same applies for food and drinks provided by parents or third parties for school events and consumed on the school premises.
- 9. All students enrolled at ISF must live with and be under the care and supervision of a parent or legal guardian during the entire period of enrolment at the school.
- 10. Jurisdiction for disputes arising under this contract is Frankfurt am Main.
- 11. This contract is valid only if arrangements have been made for the reservation of a school place with the mother company, ISF GmbH & Co. KG, Richard-Weidlich-Platz 3, 65931 Frankfurt, Tel. 069 30039511 see page 4.



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ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH Strasse zur Internationale Schule 33, 56931 Frankfurt am Main, Germany Tell. +49 (()69 954319-798 E-Mail: registrar@isf-sabis.net Details of the amount and payment conditions are included in the Tuition and Fees Schedule valid for the school year for which this enrolment application is made and which constitutes an integral part of this contract. Tuition fees will be paid by	TUITION FEES				
Strasse zur Internationalen Schule 33, 65931 Frankfurt am Main, Germany Tel. +49 (1096 954319-79 E Fax 49) (1096 954319-79 E Fax 148) (1096 9503935 E Fax 148) (1096 9303950 E Fax 149) (1096 9303950) (1096 9303950) Signature of Parent(s) School Place Reservation Fee will be paid to you for Guardian(s) We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s) Operating parents Signature parents Signature for the amount and the payment conditions are included in the School Place Reservation Fee Signature of Parent(s) Operating parents Signature for the amount and the payment conditions are included in the School Place Reservation Fee Schedule which constitutes an integral part of this contract and a school place. Signature for the amount and the payment conditions are included in the School Place Reservation Fee Schedule which constitutes an integral part of this contract and a school place. Signature Parent(s) Option	Payable to:				
or by	Strasse	zur Internationalen	Schule 33, 659	31 Frankfurt ar	n Main, Germany
or by					
Company Name			•		☐ by bank transfer
Contact Person	*Please submit completed SEPA	Direct Debit Mandate	e (valid only for t	uition fee payme	ent) with the Enrolment Contract
Street Postal Code Town/City SIGNATURE PARENT(S)/GUARDIAN(S) The information provided on this Enrolment Contract is true and correct and no information has been withheld. We have read and understood the 'General Contract Conditions'. We, the undersigned, agree to abide by the school rules and regulations and will encourage the adherence of the school rules and regulations by the student. We understand that failure to comply with these rules and regulations can result in the termination of this contract. Signatures of Parent(s)	Company Name			Department _	
Street Postal Code Town/City SIGNATURE PARENT(S)/GUARDIAN(S) The information provided on this Enrolment Contract is true and correct and no information has been withheld. We have read and understood the 'General Contract Conditions'. We, the undersigned, agree to abide by the school rules and regulations and will encourage the adherence of the school rules and regulations by the student. We understand that failure to comply with these rules and regulations can result in the termination of this contract. Signatures of Parent(s) or Guardian(s) Place	Contact Person	Tel. No.		E-mail	
SIGNATURE PARENT(S)/GUARDIAN(S) The information provided on this Enrolment Contract is true and correct and no information has been withheld. We have read and understood the 'General Contract Conditions'. We, the undersigned, agree to abide by the school rules and regulations and will encourage the adherence of the school rules and regulations by the student. We understand that failure to comply with these rules and regulations can result in the termination of this contract. Signatures of Parent(s) or Guardian(s) Place Date			Postal Code		Town/Citv
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SIGNATURE SCHOOL Signature of ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH School Director Date Date Date Date Date Date Date Date	We have read and understood the regulations and will encourage the	e 'General Contract (e adherence of the s	Conditions'. We, to	the undersigned egulations by the	d, agree to abide by the school rules and
SIGNATURE SCHOOL Signature of ISF International School Frankfurt Rhein-Main Verwaltungs-GmbH Place School Director Date Date Date SCHOOL PLACE RESERVATION FEE Payable to**: ISF International School Frankfurt Rhein-Main GmbH & Co. KG Richard-Weidlich-Platz 3, 65931 Frankfurt, Germany Tel. +49 (0)69 30039511 Fax +49 (0)69 30039508 E-Mail: office @ISF-net.de Details of the amount and the payment conditions are included in the School Place Reservation Fee Schedule which constitutes an integral part of this contract and a copy of which is attached hereto. School Place Reservation Fee will be paid by:					Place
School Director Date Day Month Year	_				
School Director Date	SIGNATURE SCHOOL				
School Director Date Date Day Month Year SCHOOL PLACE RESERVATION FEE Payable to**: ISF International School Frankfurt Rhein-Main GmbH & Co. KG Richard-Weidlich-Platz 3, 65931 Frankfurt, Germany Tel. +49 (0)69 30039511 Fax +49 (0)69 30039508 E-Mail: office@ISF-net.de Details of the amount and the payment conditions are included in the School Place Reservation Fee Schedule which constitutes an integral part of this contract and a copy of which is attached hereto. School Place Reservation Fee will be paid by: Parents Company** SIGNATURE PARENT(S)/GUARDIAN(S) We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s) or Guardian(s) Place Date Da	Signature of ISF International Sch	nool Frankfurt Rhein	·Main Verwaltunç	js-GmbH	
SCHOOL PLACE RESERVATION FEE Payable to**: ISF International School Frankfurt Rhein-Main GmbH & Co. KG Richard-Weidlich-Platz 3, 65931 Frankfurt, Germany Tel. +49 (0)69 30039511 Fax +49 (0)69 30039508 E-Mail: office@ISF-net.de Details of the amount and the payment conditions are included in the School Place Reservation Fee Schedule which constitutes an integral part of this contract and a copy of which is attached hereto. School Place Reservation Fee will be paid by: Parents Company** SIGNATURE PARENT(S)/GUARDIAN(S) We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s) Or Guardian(s) Place Date					Place
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SIGNATURE PARENT(S)/GUARDIAN(S) We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s)					eservation Fee Schedule which constitutes
We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s) or Guardian(s) Place Date Date Date	School Place Reservation Fee wil	ll be paid by:	☐ Parents	☐ Comp	pany**
We, the undersigned, agree to make arrangements for the reservation of a school place. Signature of Parent(s) or Guardian(s) Place Date Date Date	SIGNATURE PARENT(S)/GUAR	DIAN(S)			
or Guardian(s) Place Date	We, the undersigned, agree to ma	ake arrangements fo	r the reservation	of a school place	ce.
Date/					
	or Guardian(s)				Place



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STUDENT MEDICAL FORM

Student ID (completed by the school): _

Student Name				Date of Birth		
Fa	amily Name	F	irst Name	Day	Month	Year
German Home Address						
		Street		Post Code	Town/City	
Parents (or guardians)		Home Tel No.				
Name Mr.		Tel Work		Mobile		
Name Ms.		Tel Work		Mobile		
Emergency Contact						
		Name			No.	
Medical Insurance Company				Policy Number		
Krankenversicherung				Mitgliedsnummer		
Does your child suffer from any of the following conditions? Leidet Ihr Kind an einer der folgenden Krankheiten?	yes/no ja/nein	Previous Illnesses Frühere Krankheiten	yes/no ja/nein	Immunisation Impfung	Month/Yea recent vac Monat/Jah Impfung)	cination)
Asthma		Chickenpox Windpocken		Polio Kindadähmung	mprung)	
Diabetes		Ear Infections		Kinderlähmung Diptheria		
Diabetes		Ohrinfektionen				
czema/Neurodermatitis		Frequent Colds		Tetanus/Booster		
lautekzem/Neurodermitis pilepsy		Häufige Erkältungen Measles	-	Tetanus/Auffrischimpfung Pertussis (Whooping Cough)		
pilepsie		Masern		Keuchhusten		
lay Fever		Mumps		Measles*, Mumps, Rubella (MMR)	
Heuschnupfen Hearing Difficulties		Mumps Rubella (German Measles)		Masern*, Mumps, Röteln Hepatitis B		
Schwerhörigkeit		Röteln		Hepatitis B		
leart Disorders		Scarlet Fever		Pneumococcal disease		
Herzstörungen		Scharlach		Pneumokokken		
Speech Impediment Sprachfehler				Meningitis Meningokokken		
/isual problems/Glasses				Chicken Pox		
Sehstörungen/Brille				Windpocken/Varizellen Covid-19 (please give all vac. dates)		
				Covid-19 (bitte alle Impfdaten nenne	1)	
Surgeries/Operations (type/date):						
perationen (Art/Datum): llergies (if yes, which?)						
llergien (wenn ja, welche?)						
Other Physical or Mental Health Con						
indere physische oder psychische E	<u>-rkrankungen (</u>	vergangen oder gegenwärtig):	<u> </u>		V/I-	No /No !
oes the school have your permis					Yes/ <i>Ja</i>	No/Nei
Erteilen Sie der Schule Ihre Gene	hmigung im Ñ	lotfall Ihr Kind ins nächste Kra	ankenhaus z	ru fahren?	Ц	
Does the school have permission Erteilen Sie der Schule die Geneh				ple Paracetamol (Tylenol)? likamente (z.B. Paracetamol) zu gel	ben?	
oes your child routinely take med yes, please give brief details: W			ente?			
s there any reason for your child the second of the second	nkte Teilnahn					
Signature of parents/guardians				Date		
				Day Month	Year	

- * Mandatory by German law Please attach a copy of your child's measles vaccination record * Nach deutschem Gesetz erforderlich Bitte Kopie des Impfausweises über die Masernschutzimpfung beifügen